

**inform • inspire • achieve**

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## Lake Washington School Libraries

**Barb Regan**

**Samantha Smith Elementary Librarian**

**Smith Elementary Library Catalog**

<https://lwsd.follettdestiny.com/>

**Library Haiku Page**

<https://lms.lwsd.org/bregan/mrs.reganslibrary>

*The mission of the Library Program is to help students become effective users and producers of ideas and information. We encourage and support lifelong learning and literacy by providing an up-to-date collection of diverse library materials, instructing students in library and information skills, helping students to become self-reliant and critical users of information, and assisting students, parents, and teachers with reading suggestions matching reading levels with available books.*

## Mrs. Regan

I look forward to my eighteenth year as Samantha Smith's librarian! I have taught for 42 years, beginning in Oregon and then in Lake Washington for the past 32 years. I was part of the original staff of Samantha Smith, beginning as a third- grade teacher, then moving to second grade for seven years. I attended Oregon State University and Seattle Pacific University for my elementary degree, and completed a graduate program at the University of Washington to earn my Library Media Specialist Degree. My husband Bill and I have been married for eighteen years. We have two cats, Bernice and Louie. My hobbies include reading, walking, kayaking, and tennis. I love children, and look forward to teaching all of the Samantha Smith students this year!

## Haleh Farsad, Library Assistant

Our assistant in the library is Haleh Farsad. She has been married for thirty years, has two grown children, Ryan, 23 and Tiffanie,26, and one Brittany Spaniel named Peter. She is an animal lover who enjoys walking her dog, reading books, and spending time with friends. She knows the Destiny library system and library procedures essential to running a library, and we feel very lucky to have her help. This is her fifth year working with us in the library.

## **Library Program**

*The librarian and classroom teacher work together to integrate programs and provide children with opportunities to use the resources available in the library, print and non-print.*

## Kindergarten

The children come to the library for 30 minutes each week. They are introduced to a wide variety of stories and authors. They listen, respond, and share ideas and information from the literature. By November, we begin the book check-out process. Before book check-out begins, we will send a notice as a reminder that this will occur. We discuss making decisions in the selection of books, and responsibility with care and returning of the books they check out. Books are checked out for a period of one week and are returned on their library day prior to checking out a new book. If your child completes the book and wants to return the book after or before school for a new selection before the week is over, you are welcome to bring them to the library. If a parent wants their child to have more books, please see Mrs. Regan, and we will set you up with your own account!

## **First and Second Grades**

The first and second grade students continue to be introduced to a variety of authors and illustrators. They have the opportunity to participate in selecting the Washington Children's Choice Picture Book Award. Throughout the year the students develop book selection skills, matching their reading abilities as well as their interest level. They begin selecting books in the Everybody Section where the picture books and beginning chapter books are located. (They begin with a one book check out in first grade, and a two book check out in second grade) Throughout the year, the boys and girls are introduced to the nonfiction section of the library and begin to expand their selection of books. Beginning research skills are practiced to support the classroom curriculum, and databases are explored. The librarian will also support technology skills learned in the classroom. Students are introduced to our online library catalog system: <https://lwsd.follettdestiny.com/>

The library program at Samantha Smith supports and enriches the classroom curriculum and common core state standards.

## **Third Grade**

Third graders will read, view and listen for information presented in various formats to gather meaning. They will respond to literature in various forms and genres. Students become more independent in their knowledge of the sections of the library and how to access information. The students are taught how to use the Destiny online catalog to locate books by doing title, author, and subject searches.

<https://lwsd.follettdestiny.com/>

Students also use a variety of online tools to help them with research projects. Third graders have a two week check out period, and can have up to 3 books at a time.

## **Fourth Grade**

The fourth grade students come to the library for a 30 minute library class. Thirty minutes includes instructional time as well as check-out time. Books (up to a 5 book limit) are checked out for a two-week period.

The instructional emphasis continues to provide students opportunities using the Destiny Online Catalog to locate books as well as educational websites .

<https://lwsd.follettdestiny.com/>

Students also learn how non-fiction books are organized by subject and how to locate them. The children are introduced to the Young Reader's Choice and the Sasquatch Award Nominees, are encouraged to read several, and participate in voting to select the winning titles, along with thousands of other students in the Pacific Northwest. There is more instruction provided with accessing and

organizing information for their research. Online Databases provided by the district are introduced and used for research, tied in with classroom curriculum. Technology skills that are learned in the classroom will also be supported in the library.

See Research Databases on student tab of the LWSD page:

<https://www.lwsd.org/students-families/k-5-research-and-homework/research-databases>

## King County Library's Global Reading Challenge 5<sup>th</sup> Graders



Global Reading Challenge is a successful *optional* program that allows young readers to work together as a team and challenge other schools to correctly answer questions from a pre-selected list of quality literature. Each year, King County librarians choose 5-6 books suited to the interests of young readers, with a wide range of reading levels. Questions based on specific and factual information are asked of students in the challenge, which is conducted by the KCLS librarian, at our school library. The top team proceeds onto a School District Challenge, possibly advancing to a Regional, taking place in King County libraries. We are the proud winners of first place in the region for the 2017-2018 year!!! Transportation will need to be arranged by parents.

Important: Participants are placed in 5 TEAMS, consisting of 6 students per team. **An invitation to become part of a team will be sent home to all 5<sup>th</sup> graders in early September.** Students who wish to participate must have parent permission. The fifth grade teachers and Smith librarian will collect all registration forms, and six teams will be formed by the teachers and librarian. Teams will be announced in early October. The King County Librarian will announce the titles of the Global Reading Challenge books and deliver them to the school the first week in October. Each school receives one set of books per team. These books are checked out "on the honor" system, are shelved in the Smith Library behind the library office area, where students may come pick up and trade as soon as they have finished reading. Copies of the titles are often available on our library shelves or through KCLS. Students begin having practice challenges against the

other Smith teams during lunch/lunch recesses beginning in late November, once a week through the Global Reading Challenge season.

\*Information about the Challenge can be accessed *beginning in September* on [www.kcls.org](http://www.kcls.org) through a link on the KCLS Kidspage. The book list will be posted early in October. The fifth grade teachers and Mrs. Regan will work together to build team spirit. All fifth graders are welcome to read along with the teams and will be invited to cheer them on during our in-school Challenge (held between February and March).

## **Fifth Grade**

The fifth grade students come to the library for a thirty minute class every week. This schedule provides both an instructional period as well as time for locating books for check out. The students participate in the Young Reader's Choice and Sasquatch Award selection for best chapter books in both categories. Students will respond to literature in various formats and genres.

Much of the instruction during the library class focuses on developing the skills necessary for students to successfully use the library resources to complete classroom work and activities. Students are given a wide variety of opportunities to use the technology tools available within the library for research. Students must learn to find, evaluate and select appropriate sources to answer their research questions. Much of these resources are accessed through the Internet, using curriculum-rich, age-appropriate databases the district provides. Students are taught to be responsible users of the Internet, using databases, search engines, and websites approved by the district. Technology skills taught on in the classroom will be supported in the library.

### **LWSD Student Portal Page:**

<https://www.lwsd.org/students-families/for-students-and-families>

Students will be able to access the LWSD databases through the student portal using their log in for LWSD.

Students will use information and technology ethically and responsibly. The Lake Washington Internet Code of Conduct will guide students in appropriate use of the Internet. Please see Works Consulted (bibliography) for specific information on how to cite sources when doing a research project:

<https://www.lwsd.org/students-families/k-5-research-and-homework/works-cited-guidelines>



## Check out times, Recess Options, and Library Hours

Students are encouraged to check out during their half-hour weekly library session. **Know your child's library day, and help them develop the habit of returning books on time.** Books can be checked out for one week in grades K-2, two weeks grades 3-5. Books can be returned in the Book Return Box at the check-out desk anytime during the day, or during library time.

Students may come to library to check out books using a class library pass with teacher permission during school hours. Please check schedule at entry to see if any lunch recesses are open. If I am teaching a class, a student may ask my aides for assistance.

### Library Hours

Library hours are 8:50-3:20. Wednesday hours 8:50-1:50. My schedule will be posted on the front library entry. I will be teaching 28 half-hour sessions per week in library. In order to prepare and serve teacher needs in the morning before school starts, there is no checkout in the morning before school. Students must check into their classrooms and may return with a pass after school begins. Students and parents are welcome to drop off books in the book return box at the circulation desk. I welcome students to come in with a classroom pass during the day. My aide will be in the library five hours daily, so if I am busy with a class, you may ask for Haleh's assistance. We are more than happy to help our students, parents, and staff members.



Parents, you may have a library account. Your child has a limited number of books they can check out. If you want your child to have MORE books, come in and check out for yourself! Or, you might want to check out books for an Explore Art project, or other use.

To get a personal library account, send Mrs. Regan your email address, and I'll send the request to our cataloger.



## **Birthday (Or Special Occasion!) Book Donations**

The Birthday Book Club (BBC) provides a way to celebrate your child's birthday (or for a friend's birthday!) or special occasion by "gifting" a **new** book to our school library. You'll be supporting our library with a book chosen from a list compiled by Barb Regan. If you choose to participate:

- A label will be placed in the book with your child's name
- A celebration will be held at the year's end during lunch recesses to honor all students who donated a book to our library.
- Your child's name and title of book donated will be placed on our BBC bulletin board at the library front door.

Form and information available on my **Haiku Page** or pick up a paper copy in library entryway. (log in and password required)

**[https://lms.lwsd.org/bregan/smi-library-regan/cms\\_page/view/20633151](https://lms.lwsd.org/bregan/smi-library-regan/cms_page/view/20633151)**

**Our Birthday Book List will be available on [www.amazon.com](http://www.amazon.com)!**

- Click on Your List at top of tool bar.
- Select "Wish List" option on left hand side.
- Type in [bregan@lwsd.org](mailto:bregan@lwsd.org) and browse through the BBC Wish list to purchase a book. There are numerous pages of titles, which you can sort by date, title or price.

Watch for the "BBC" flyer in the PTSA website!

Birthday Book Club information flyers will also be available in the library, as well as a display of birthday books donated in the past.



## Grades

The mission statement for Lake Washington School District libraries is: **To ensure that students are effective users of ideas and information.** Keeping this mission in mind, the district has developed a library curriculum and students are evaluated on their report cards for their progress in library class. The following **effort-based** rubric has been created to inform students and parents of the standards, how they are defined, and how they may be achieved while working through the library curriculum. (This rubric does not apply to Kindergarten.)

### **4: Exceeds standard:**

The student receiving a 4 always pays careful attention to directions and is always prepared to participate. This student seeks extra help when he/she needs clarification to understand the instruction and accurately completes activities supporting curriculum concepts. This student moves beyond personal goals and focuses on actively contributing to others and the classroom learning experience.

- ✓ Effort exceeds expectations
- ✓ Follows classroom rules without reminders, *self-manages* behavior and is a positive presence in class
- ✓ Demonstrates mastery of assignments and *assumes responsibility* for completing and turning in lessons within assigned timeline
- ✓ *Willingly engages* in discussions or states need for clarification
- ✓ Cooperatively contributes to partner or group work *without prompting*, helps others when appropriate
- ✓ Exceeds the minimum expectations for checking out books and returns them consistently on time
- ✓ May exhibit leadership qualities

### **3: At standard:**

The student receiving a 3 pays attention to directions and is prepared to participate most of the time. This student seeks extra help most of the time when he/she needs clarification to understand the instruction and accurately completes activities supporting curriculum concepts.

- ✓ Effort meets expectations
- ✓ Follows classroom rules, is a positive presence in class
- ✓ Successfully completes and turns in most assignments, on time, with minimal direction
- ✓ Participates in discussions by asking/answering questions, asks for help when needed
- ✓ Usually pays attention and participates within class and small groups



- ✓ Usually checks out library materials each library class and returns items promptly

**2: Approaching standard:**

The student receiving a 2 sometimes pays attention to directions and attempts to participate. This student sometimes seeks extra help when he/she needs clarification to understand the instruction but needs direct supervision or a general reminder to complete activities supporting program curriculum concepts.

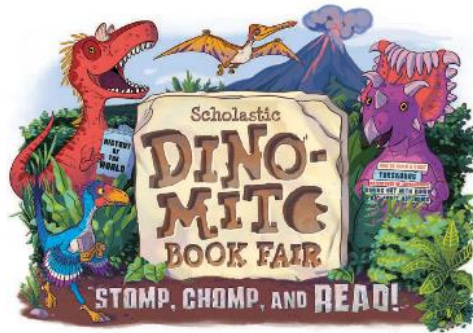
- ✓ Usually follows classroom rules, responds to behavior reminders
- ✓ Attempts to complete assignments and turns them in
- ✓ Sometimes seeks help and applies extra help
- ✓ Participates occasionally in class discussions and small group work
- ✓ Check out of library materials is infrequent, occasional over-dues or lost books

**1: Not at standard:**

The student receiving a 1 consistently does not pay attention to directions and often does not participate. This student does not seek extra help when he/she needs clarification to understand the instruction and does not complete activities supporting curriculum concepts.

- ✓ Rarely follows classroom rules and expectations. frequent re-direction of behavior
- ✓ Minimal attempt at completing assignments or incorrectly completed, loses assignments or does not turn them in
- ✓ Rarely seeks or applies help
- ✓ Rarely or never participates in class discussions, does not willingly contribute to partner or group work
- ✓ Little or no checking out of materials, consistently returns items late, loses materials or returns damaged materials

**N/A Not applicable:** This student does not attend this specialist class or is too new to be assessed.



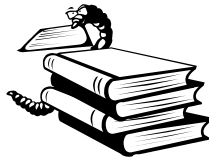
### Book Fair Information

We are using Scholastic Book Company as our book fair vendor this year. They provide the cashiers, help guide the volunteers with set-up, and provide top-quality books and other educational items for our fair. What a great time to get some shopping done and raise money for our library, too!

Our theme is **Dino-Mite! Stomp, Chomp, and Read!** Our fair will be *set up* after school on Monday, January 28th, with the help of PTSA volunteers and Eastlake High School students. *Sales* begin on Tuesday, January 29th through Thursday, January 31st, during half day conference afternoons or after school. Thursday evening is our last night & family night, from 6:00-8:00 PM. This is a fun time to mingle, win prizes, and support our school library. Thanks to your generous support, profits from book fair provides funding for new quality literature in our library. Most of the building budget allocated to the library pays for basic supplies, magazine subscriptions, and a few books. Thanks to the generosity of our Smith PTSA, we are able to raise the money to expand our collection of books for all of our students!

**Interested in volunteering?** We'll need lots of volunteers! Volunteers will be needed for set up and tear down of the fair, helping "on the floor" with book-selection, sending out flyers/ advertising, and decorating. *We will need some parent cashiers during family night on Thursday.* Last year we had over 40 people taking part to help make our book fair a success. *Thank you to all volunteers who have made our book fair a success in the past years!* We hope many of you will sign on with our fair this fall. Please contact Mikala Miller at [mafMiller@hotmail.com](mailto:mafMiller@hotmail.com) or Barb Regan [bregan@lwsd.org](mailto:bregan@lwsd.org).

## Accelerated Reader (AR)



## Search Information

There are several ways to search for AR books/tests that are available at Smith Elementary. On the Internet, type into your browser the address below: <https://lwsd.follettdestiny.com/> Go to Smith, and home screen will be displayed. Click on the Basic search tab at the top of the page. To find AR books, type in the title. If the book has an accompanying AR test, the book level and points will be displayed on the screen. Or, you may choose **Reading Programs** at the bottom of the page, select Accelerated Reader. Enter the Reading Level, and Point Level (optional). Click on enter. A list will appear of all books available with AR tests at our school. You can sort this list by author, reading level, point level, etc. (See Sort by feature at top of page). You may choose "printable" option and print out your list from home. You may also make a booklist by clicking on "add to my list" on the right-hand side. The AR program is used by some teachers as a **supplement** to the regular reading program at Smith. *Please check with your child's teacher to see if the AR program is used.*

You may also search using the AR Book Finder <http://www.arbookfind.com/>  
Or....go to my library Haiku page and find the AR search icon.

A screenshot of the Smith Elementary library search interface. The page has a blue header with the school name, user name (BARBARA J REGAN), and navigation links. Below the header is a navigation bar with 'Home', 'Dashboard', 'Catalog', 'Circulation', 'Reports', and 'New Message(s)'. The main content area is titled 'Library Search' and features a search bar with a 'Find' label and a 'Reset All' button. Below the search bar are five search filters: 'Keyword', 'Title', 'Author', 'Subject', and 'Series'. A 'Narrow your search to...' section contains several dropdown menus and input fields: 'Location' (Smith Elementary), 'Material Type' (Any Type), 'Award Winner' (Unlimited), 'Reading Level' (From to), 'Interest Level' (From Unlimited to Unlimited), 'Reading Programs' (Accelerated Reader), 'AR Level' (From 0.0 to 20.0), and 'Point Value' (From 0.0 to 130.0). A sidebar on the left lists various library services like 'Destiny Quest', 'Destiny Discover', and 'WebPath Express'. There are also language options for 'Français' and 'Español'.



## Author Visits

PTSA has generously granted money to the library for author visits (and books) each year. Please watch for information on upcoming visits from authors in newsletters, in the Dolphin Express, and on the PTSA website. I am currently working on the author schedule with other plateau librarians, and will post information as soon as I know.

Author visits are a wonderful way for children to learn more about the process of writing. Authors inspire student to stretch themselves as readers and writers! Authors bring books to life. We look forward to sharing author experiences this year with our students!

## Volunteer Opportunities in the Library

- **Birthday Book Club** : Help update our donation list, send information updates to PTSA website/Dolphin Express, maintain student bulletin board display with donator name/titles. Help with year-end celebration.
- **Scholastic Book Fair** **Dino-mite! Stomp, Chomp, and Read!** Book Fair: **(January 28-31)** Help with set up **(Jan 28)**, decorations , family night, or Thursday take-down. Be an "on the floor" book selection helper, or cashier. Mikala Miller is coordinating volunteers, and you may email her at: [mafmler@hotmail.com](mailto:mafmler@hotmail.com)
- **Author volunteers**: Help with book sales the day the author visits at lunch recesses.
- **Book Shelving**: One hour, once a week. Training provided. I will need between 3-5 volunteers this year.
- **Bulletin Board Helpers**: Help make and schedule what goes up onto the library bulletin board in the front hallway. Explore Art volunteers and teachers enjoy seeing student art/work displayed.

